

ASHWINI MUTHYAM (ashwinimuthyam@gmail.com)

EDUCATION

Indian School of Business: Post-Graduate Programme in Management

Apr 2022 – Mar 2023
CGPA: 3.47

- Majored in Finance (17 courses) with CGPA of 3.47

Birla Institute of Technology and Science, Hyderabad: Bachelor of Pharmacy (Hons)

Aug 2011 – May 2015
CGPA: 8.10

- Electives in Finance – Functions and working of stock exchange, Derivatives and risk management
- Received pre-placement offer for outstanding performance during internship at Goldman Sachs
- Completed a Study Oriented Project by researching about "POLYMERS AND THEIR APPLICATIONS IN DRUG DELIVERY" from different research papers and submitted a project report

WORK EXPERIENCE

Sri Ramanjaneya Lorry Supply Office, Nizamabad

Jun 2020 – Mar 2022

Acquires contracts from seed companies, provides trucks for transportation of seeds and collects brokerage

Operations, Family Business

Process mapping & Process Improvement

- Improved **process efficiency** by **streamlining processes, digitalising** records of daily log, accounts payable and receivable
- **Reduced headcount from 3 to 1** by **automating** tasks performed in excel using Visual Basic Application
- **Standardized digital payment** for transparency and accurate maintenance of accounts
- Facilitated **seamless management of finance** for business by timely generation of invoices

Teach For India, Hyderabad

Jun 2018 – Apr 2020

NGO which places fellows as teachers in low income private school or government school where there is shortage of teachers

Fellow, Government School

Leadership skills & Stakeholder management

- Successfully **transformed 40 students** who were apathetic towards learning to passionate and joyful learners
- Built good rapport with parents and **engaged them to become partners in their child's growth**, which resulted in above **90% attendance** for parent-teacher meeting and parents became a source of support for their child

Project Management & Mentoring

- **Designed, implemented and managed a small-scale sustainable project** (differentiated learning model) within the classroom to bridge the existing gap in students reading, writing, analytical levels with respect to their grade level
- Orchestrated growth of **12 students as leaders** who became independent learners and helped other fellow students in their learning by mentoring them throughout the journey
- Reduced school drop-outs to 2 from 10 by empathizing, motivating and guiding students, parents inside and outside the classroom

Goldman Sachs, Bangalore

Jul 2015 – Feb 2018

Middle office supporting a trading desk, which issues securitised products to high net-worth individuals

Senior Analyst, Operations

- Understood tradeflow completely, collaborated with front desk and back office effectively and attained 'SME' status in the team in a record time of 3 months
- Demonstrated **effective risk management** by monitoring controls and pro-actively mitigating red flags, prioritizing work based on risk and collaborating for timely execution of trades
- Exceeded expectations of a senior analyst by training and **mentoring 3 new joiners, 3 interns** to become SME's and managed a team of 3 members
- Displayed **high learning agility** by performing several functions handled by the team and was quoted as "quick learner" during performance review

OTHER ACHIEVEMENTS & PERSONAL INTERESTS

- Received the award 'The captain America Award' during fellowship at Teach For India for displaying traits such as justice and fairness and developing them in children

- Volunteered at Aashayein foundation, Bangalore to teach Mathematics for underprivileged children during weekends
- Volunteered for the National Services Scheme during under-graduation
- Participated as a vocal singer in various music events during under-graduation

Applications

Stata(Beginner), VBA in excel, Python (Beginner)